



Standards	One-Star	Two-Star	Three-Star	Four-Star	Five-Star
LEARNING AND DEVELOPMENT					
Curriculum and Planning	Identify curriculum	Obtain curriculum	Implement curriculum	<input checked="" type="checkbox"/> *	<input checked="" type="checkbox"/>
			Demonstrate alignment to the assessment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Teachers have daily access to curriculum	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	ELDS in classrooms	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Plan of Activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				Intentional activities for all domains (extra points)	<input checked="" type="checkbox"/> (extra points)
				Learning and exploration opportunities (extra points)	<input checked="" type="checkbox"/> (extra points)
Child Screening and Assessment	Begins process of identifying screening tool to be used	Obtains screening tool	Administers screening tool w/in 60 days of enrollment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Referrals made w/in 90 days of enrollment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Results shared with parents	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Identifies staff to be trained on screening tool	Staff trained to administer/score screening tool	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			ELA administered	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Formal and informal assessments conducted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Results of assessment shared with families	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Assessment results used to inform instruction	<input checked="" type="checkbox"/> (extra points)	<input checked="" type="checkbox"/> (extra points)
				Adjust/refine instruction and evaluate progress (extra points)	<input checked="" type="checkbox"/> (extra points)
				Families involved in using assessment data for child's plan (extra points)	<input checked="" type="checkbox"/> (extra points)

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Interactions & Environment	Program (learning environment) self-assessment selected	Program (learning environment) self-assessment completed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Owner/teacher sets goals/actions based on self-assessment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			OCOT standards met	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				Teachers track progress on goals (extra points)	<input checked="" type="checkbox"/> (extra points)

ADMINISTRATIVE & LEADERSHIP PRACTICES

Program Administration	Program (administrative policies) self-assessment completed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Continuous Improvement Plan (CIP) w/one goal	CIP w/two goals	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			CIP includes input from staff/families	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				CIP engages community partners (extra points)	<input checked="" type="checkbox"/> (extra points)
				Conducts annual survey with parents and community partners (extra points)	<input checked="" type="checkbox"/> (extra points)
Staff Management	Annual professional development (PD) plans for staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Owner completes the Admin. CKC self-assessment annually	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		One formal observation annually for teachers (except owner)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Observation results used for PD plans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				Observations used for Program CIP (extra points)	<input checked="" type="checkbox"/> (extra points)
				Two formal observations for teachers annually (except owner) (extra points)	<input checked="" type="checkbox"/> (extra points)

STAFF QUALIFICATIONS AND PROFESSIONAL DEVELOPMENT

Staff Education	Owner has a HS Dip or GED <i>and</i> CDA <i>or</i> a minimum of 25 pts in a CPL 1	Owner has a HS Dep or GED <i>and</i> CDA w/ a minimum of 50 pts in a CPL 2, <i>or</i> a minimum of 75 pts in a CPL 2	Owner has a HS Dip or GED <i>and</i> an AA in ECE, <i>or</i> a minimum of 125 pts in a CPL 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			One teacher has AA or a minimum of 100 pts in a CPL 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				<input checked="" type="checkbox"/> Higher levels of education (extra points)	<input checked="" type="checkbox"/> (extra points)
	Lead teacher has at least 3 ½ hours daily of instruction time	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Professional Development	Owner and teachers must achieve and maintain a SUTQ PD Certificate every biennium	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				Additional levels of PD (extra points)	<input checked="" type="checkbox"/> (extra points)

FAMILY AND COMMUNITY PARTNERSHIPS

Transitions	Written information to families on transition plans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Activities to assist children with transitions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Children’s records transferred upon request	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Individualized transition plans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				Written policies for transition plans (extra points)	<input checked="" type="checkbox"/> (extra points)

Communication and Engagement	Family information obtained	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Provides families information on community resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Variety of methods of communication used with families	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Health and child development information provided annually	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		One opportunity for family engagement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			One educational training for families	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Written policy re: health screenings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Child goals developed with families	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				Documented community partners (extra points)	<input checked="" type="checkbox"/> (extra points)
				Formal model for family engagement (extra points)	<input checked="" type="checkbox"/> (extra points)
				Parent volunteer group (extra points)	<input checked="" type="checkbox"/> (extra points)

Ratios and Accreditation	ADDITIONAL POINTS				
				Improved staff/child ratios and group sizes maintained (extra points)	<input checked="" type="checkbox"/> (extra points)
				Program is accredited by an approved body (extra points)	<input checked="" type="checkbox"/> (extra points)

* The indicates the standard listed previously in the row must be met.

***Please note:** This checklist does not fully represent all requirements for rated SUTQ programs. It is meant to be a summary only of the requirements for each rating level. Please see rule 5101:2-17-01 for full program standards for each star-rating level.