

Child Care Staffing Solutions Manager

The Child Care Resource Center



Child Care Resource Center is a fast growing, North Central Ohio based, resource and referral agency dedicated to teamwork and superior customer service and satisfaction. To continue our growth, we are searching for a motivated individual to manage, implement and grow a new shared services program, Child Care Staffing Solutions (CCSS). A stellar candidate will initiate relationships with multi-level decision makers and community member through many channels, marketing campaigns, in-person contacts, and presentations. The CCSS Manager fulfills dual role of recruitment, support and maintenance efforts to ensure the new CCSS program meets needs and grows to become a self-sufficient program within the CCRC.

The CCSS Manager will provide access, training and support on the CCSS automated platform and solutions to clients to strengthen business operations assisting them in saving time and money as they build strong early childhood businesses.

What you'll do:

- Recruit, onboard, train and support 25 new substitutes, 20 child care programs and 4 shared service partners into the CCRC CCSS platform
- Collaborate with state agencies, training and provider services to create a "pipeline" approach to the recruitment process for both substitutes and child care programs
- Support our Shared Service Partners in improving their use and management of the CCSS tool statewide

What we're looking for:

- Minimum 3 years' experience in human resources recruitment/retention activities or in direct business fields working in hiring and maintenance of staff
- Impressive references and a track record
- Sense of ownership and pride in your performance and its impact on CCRC's success
- Critical thinker and problem-solving skills
- Ability to oversee multiple components within in a fast-paced environment independently.
- Excellent time-management skills

Benefits:

- Fulltime position
- Salary : \$40,000.00 - \$43,000.00 Benefits:
- Medical (CCRC pays 70%), Life (paid by employer), 403b Retirement, Sick Leave, Vacation Time

Core Values:

Every Interaction Matters - **RELATIONSHIPS**
Committed to expanding and sharing **KNOWLEDGE**
INNOVATIVE in serving our community
INTEGRITY in our daily interactions
TRUST earned with every action

How to Apply

To apply for this opportunity, email Jennifer Dodge, executive director at JDodge@ccrcinc.com and include the following:

- "I read the job description" in the subject line (without quotations).

Please note all applications that fail to include the above will not be considered.