



## Child Care Resource Center Fingerprint Background Checks

You will need to bring government-issued photo identification with you (i.e. driver's license or state issued photo ID care). If you are a child care provider needing fingerprints please complete BCII/FBI Fingerprinting Information Form before you arrive for Fingerprinting (listed on the same webpage).

### Location: Child Care Resource Center's (CCRC) Main Office

5350 Oberlin Ave.

Lorain, Ohio 44053

Complete request form on CCRC webpage

**Fingerprinting will be done by APPOINTMENT ONLY!**

**Costs: Please bring CASH ONLY (no bills larger than \$20.00)**

BCII (state)	\$35.00
FBI (Federal)	\$35.00
Both BCII and FBI	\$70.00



### Frequently Asked Questions Child Care Resource Center National WebCheck

#### 1. Does the CCRC offer background checks and fingerprinting?

- YES! The CCRC offers BCII as well as FBI electronic scans

#### 2. Is the WebCheck at the CCRC available to everyone?

- YES! The CCRC WebCheck is open to everyone. (ex. care custody or control of children, nursing, volunteers, etc.)

### **3. What is the cost for the scans?**

- The BCI&I scan is \$35.00
- The FBI scan is \$35.00
- Both scans \$70.00

\*\*If electronic submission fails additional fees may be charged for manual fingerprinting.

### **4. What forms of payment does the CCRC accept?**

- The CCRC accepts cash, check, credit card or money order

### **5. How do I schedule an appointment?**

- by completing the online "Fingerprinting Request Form"

### **6. What hours does the CCRC offer the fingerprinting?**

- By Appointment Only!! - You will be called and provided a date and time

### **7. What do I need to bring with me to the fingerprinting appointment?**

For ALL CENTER, TYPE B and TYPE A ADMINISTRATORS AND ALL ADULT RESIDENTS OVER THE AGE OF 18 years

- Driver's license/State ID
- Social Security #
- Payment
- BCII/FBI Fingerprinting Information Form (included on CCRC webpage)

**BCII and FBI criminal background records check are sent electronically to the Ohio Department of Job and Family Services (ODJFS) Office of Family Assistance.**

### **8. What are the requirements for Type B providers?**

- Provider is required to have both FBI and BCII
- Substitutes must have FBI and BCII
- Adult residents residing in the home must have FBI and BCII

### **9. What Documentation will I Receive to Verify I had a background check?**

- The CCRC will issue a receipt upon payment in full