



**child care**  
RESOURCE CENTER

Visit 1 \_\_\_\_\_  
Name of Center or Family Child Care Provider

Date \_\_\_\_\_

Visit 2 \_\_\_\_\_  
Name of Center or Family Child Care Provider

Date \_\_\_\_\_

Visit 3 \_\_\_\_\_  
Name of Center or Family Child Care Provider

Date \_\_\_\_\_

	1	2	3	
<b>Basic Information</b>				Is the program Step Up to Quality (SUTQ) Rated? If no, and you are using a county voucher, you can't use this program.
				Is the program open when you need it?
				Is the program conveniently located for your family?
				What is the cost for this program?
				Does the program accept the county voucher, offer discounts or scholarships?
				Is the program licensed with the Ohio Department of Jobs & Family Services (ODJFS)? Ask to see current licensing report.
				Are parents allow to visit the program when it is open?
				Are there enough adults to supervise the children?
				Are children supervised during sleep time?
				What is the written discipline policy?
				Have all staff completed criminal background checks?
				Are all staff trained in child abuse?
				Are all staff trained in first aid and CPR?
				Is there a <u>posted</u> disaster plan? Look at it.
	<b>1</b>	<b>2</b>	<b>3</b>	
<b>Health &amp; Safety</b>				Is the program clean, safe and well maintained? Are electrical outlets covered? Are medications kept in a locked closet? Ask to see.
				Is the outside play area fenced?
				Are meals prepared onsite? Is the kitchen clean? Can parents provide meals?
				Do I sign a permission slip for my child to be transported? Is the vehicle registered and insured?
				Does the program maintain a list of persons authorized to pick up my child?
				Do all staff and children wash hands frequently, especially after diapering and when handling food?
				Are toys, tables and other high touch surfaces sanitized after each use?
				What is the policy/plan to follow when a child is sick?
			Is the diaper area clean?	
	<b>1</b>	<b>2</b>	<b>3</b>	
<b>Dev.</b>				Are the play areas organized and easy to get to? Does it look crowded?
				Which curriculum does the program use?
				Do you see age appropriate toys that encourage play?

				Is there a daily schedule <u>posted</u> that encourages learning and includes active and quiet times, group and individual learning activities, rest and meal times?
				Will I receive daily updates about my child?
				Will my child receive regular developmental screenings?
				Does anyone in the program have experience/training in special needs?
				Can modifications be made to ensure that all children can participate in activities?
	<b>1</b>	<b>2</b>	<b>3</b>	
<b>Management</b>				Does the Center Director have a CDA/Associates Degree/Career Pathway Level (CPL) III or higher?
				Does the Family Child Care Provider have a GED/High School Diploma/Career Pathway Level (CPL) of I or higher?
				Do program staff attend trainings regularly?
				How often do staff turnover at the program?
	<b>1</b>	<b>2</b>	<b>3</b>	
<b>Engagement</b>				Do the teachers know each child and respond to their needs?
				How will the program support children who are having difficulty?
				How does the program support all cultures and languages spoken by children and families?
				How are parents engaged in the program?
				How does the program support children's accomplishments?
				Will the program provide take home activities to support learning at home?
	<b>1</b>	<b>2</b>	<b>3</b>	
<b>Infant Care</b>				Is the schedule flexible enough to meet the sleeping, feeding and playing needs of my infant?
				Does the program practice safe sleep?
				Do the teachers talk to infants while feeding and diapering?
				Are infant bottles clearly labeled with child name and date and stored in a cold place?
				Is there tummy time each day?
				Will I receive a daily update sheet about my infant?