



Child Care Resource Center Fingerprint Background Checks

You will need to bring government-issued photo identification with you (i.e. driver's license or state issued photo ID care). If you are a child care provider needing fingerprints please complete this form before you arrive for Fingerprinting.

Location: Child Care Resource Center's (CCRC) Main Office

5350 Oberlin Ave.
Lorain, Ohio 44053
(440) 242-0413 ext. 226
(call for appointment)

Fingerprinting will be done by APPOINTMENT ONLY!

Costs: Please bring CASH ONLY (no bills larger than \$20.00)

BCII (state)	\$35.00
FBI (Federal)	\$35.00
Both BCII and FBI	\$70.00



Frequently Asked Questions Child Care Resource Center National WebCheck

1. Does the CCRC offer background checks and fingerprinting?

- YES! The CCRC offers BCII as well as FBI electronic scans

2. Is the WebCheck at the CCRC available to everyone?

- YES! The CCRC WebCheck is open to everyone. (ex. care custody or control of children, nursing, volunteers, etc.)

3. What is the cost for the scans?

- The BCI&I scan is \$35.00
- The FBI scan is \$35.00
- Both scans \$70.00

**If electronic submission fails additional fees may be charged for manual fingerprinting.

4. What forms of payment does the CCRC accept?

- The CCRC accepts cash, check, credit card or money order

5. How do I schedule an appointment?

- Contact the CCRC at (440) 242-0413 Ext. 226

6. What hours does the CCRC offer the fingerprinting?

- By Appointment Only!! - Appointments are set between 9:00am – 4:00pm, Monday – Friday

7. What do I need to bring with me to the fingerprinting appointment?

For ALL CENTER, TYPE B and TYPE A ADMINISTRATORS AND ALL ADULT RESIDENTS OVER THE AGE OF 18 years

- Driver's license/State ID
- Social Security #
- Payment
- Completed CCRC Request For A Background Check Form

BCII and FBI criminal background records check are sent electronically to the Ohio Department of Job and Family Services (ODJFS) Office of Family Assistance.

8. What are the requirements for Type B providers?

- Provider is required to have both FBI and BCII
- Substitutes must have FBI and BCII
- Adult residents residing in the home must have FBI and BCII

9. What Documentation will I Receive to Verify I had a background check?

- The CCRC will issue a receipt upon payment in full

10. What if I have general questions about the CCRC?

- Please call the CCRC at 440-242-0413